



# S.K.H. HOLY SPIRIT CHURCH KINDERGARTEN

Sha Tin

Address : 118-129, SHUN WO HOUSE, WO CHE ESTATE, SHATIN,  
NEW TERRITORIES

Joining  
2022/23 KG Education Scheme

School No. 156493

Location No. 0001

Tel. : 2697 5622

Fax. : 2602 7493

School Information	
School Category	Non-profit-making
Student Category	Co-educational
Name of School Supervisor	REV IP TSZ LEUNG
Name of School Principal	MS CHAN PUI LIN
School Founding Year	1991
Total No. of Permitted Accommodation of Classrooms in Use (Data as of Sept. 2021)	191
Number of Registered Classrooms	10
Outdoor Playground	No
Indoor Playground	Yes
Music Room	Yes
Other Special Room(s) / Area(s)	No
Total No. of Principal & Teaching Staff (Data as of Sept. 2021) *	16
School Website	<a href="http://www.skhsckg.edu.hk">http://www.skhsckg.edu.hk</a>
Quality Review : Result and Report	Meeting the prescribed standards <a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qv/qv-report/SKH_HolySpiritCh_WoChe.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qv/qv-report/SKH_HolySpiritCh_WoChe.pdf</a>

No. & Qualification of Principal & Teaching Staff (Data as of Sept. 2021) *	
Academic Qualification	
Degree holders	12
Non-degree holders	4
Professional Qualification	
C(ECE) or above	16
Qualified KG teachers	0
Other teacher trainings	0
Qualified assistant KG teachers	0
Others	0

\* Excluding staff serving aged 0-2

Teacher to Pupil Ratio (Data as of Sept. 2021)	
Teacher to pupil ratio in morning session	1 : 10.3
Teacher to pupil ratio in afternoon session	1 : 6.9
Ratio includes classes aged 2-3	No

No. of Enrolment (Data as of Sept. 2021)				
	Nursery	Lower KG	Upper KG	Total
AM Session	16	19	19	54
PM Session	0	0	0	0
WD Session	30	47	34	111

Annual Fees (2022 / 23 School Year)				
		Nursery	Lower KG	Upper KG
Annual Fees After Deduction of Government Subsidy (No. of Instalment)	AM Session	Free	Free	Free
	PM Session	Free	Free	Free
	WD Session	\$7,920 (10)	\$7,920 (10)	\$7,920 (10)

Please refer to the Fees Certificate for details of fees information.

Child Care Services (Data as of Sept. 2021)			
With child care services for children aged 2-3	-	With child care services for children aged under 2	-
Fee level (per annum)	(half - day)	No. of enrolment aged 2-3	0
	(full - day)	Joining Child Care Centre Subsidy Scheme	-
Providing occasional child care services	-	Providing extended hours services	-

### Curriculum Details

Curriculum type : Local

Curriculum planning

Child-orientated curriculum using a story-learning approach can provide a rich environment for children to explore through play. Blended in English, Putonghua and moral education activities to develop an open, flexible school-based curriculum which cultivates a self-learning spirit, establish correct values and foster a balanced development in children with the love of God and man.

We will follow the "Kindergarten Education Curriculum Guide" (2017) to plan curriculum. Children of nursery classes will not be asked to write, and there will not be mechanical copying exercises and drills on calculation.

Learning / Teaching approach & activities

Following the guidelines of pre-school curriculum in Hong Kong, our project learning is enriched with visits, small group activities, scenarios and stories. Emphasizes play as the first step of constructive learning, children can participate and interact with different parties to build up knowledge meaningfully in different learning areas. Children can learn with rooms for autonomous learning, discover with freedom, and process learning to enhance learning motivation and effectiveness.

Assessment of children's learning experiences

Our children's learning progress reports are objectively documented after observation to record children's overall development with observation record form, theme-based and performance-based learning assessment, and learning report.

### School Characteristics

School vision and mission

We are a Christian school that embraces the Anglican ethos inherited by Hong Kong Sheng Kung Hui, which forms the basis of our curriculum design to nurture our next generation. We provide holistic education with Christian value as an essential element in our school.

Support to students

Provide adaptation week for parents to accompany K1 students in class. Adjust learning pace according to individual needs with adjustment activities to smoothen K3 to P1 transition. Provide assistance to families in terms of family education and support services by social worker and family counsellor.

Support to non-Chinese speaking (NCS) students

Received Grant for Support to NCS Students; appoint additional teaching staff / teaching assistants to support NCS students learning Chinese; arrange interpretation / translation services; engage NCS parent volunteers to enhance communication between school and parents; create an enriched language environment for mastery of the Chinese language; create an inclusive learning environment to facilitate students' integration; collaborate with non-governmental organisations (NGOs) to create an inclusive learning environment; facilitate professional development for teachers to develop effective strategies to help NCS students learn Chinese.

Support to students with special needs

Joining the On-site Pre-school Rehabilitation Services.

Link with parents

Parent-teacher association : No

Other activities / communication with parents

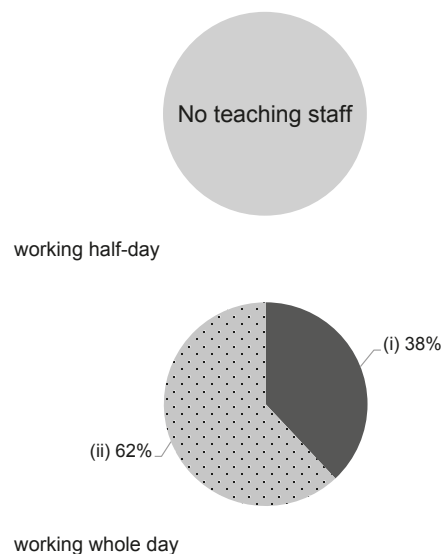
Organize regular picnic, parents' seminars, class observations, and face-to-face meeting. Establish parents' group to conduct seminars and workshops to strengthen family education. Recruit parent volunteers to assist in school activities.

### Price of Major School Items (2021 / 22 School Year)

Summer uniform	\$392 / set	Winter uniform	\$951 / set
School bag	\$110 / each	Tea and snacks	\$1,250 / year
Textbooks	No such item	Exercise books/ workbooks	\$180-212 / year
Stationery	\$221-275 / year	Bedding items	No such item

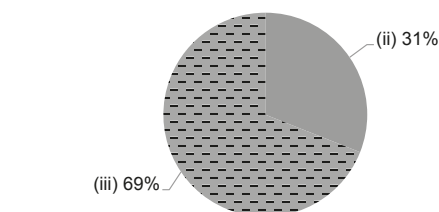
Monthly salary range of principal & teaching staff  
(Data as of Mar. 2022)

- (i) ≤ \$30,000
- (ii) \$30,001 - \$40,000
- (iii) > \$40,000



Working experience of principal & teaching staff in pre-primary education  
(Data as of Mar. 2022)

- (i) < 4 years
- (ii) 4 - 7 years
- (iii) > 7 years



### 2020/21 School Expenditure Information

Expenditure information based on audited account Yes

- (i) salary of principal & teaching staff
- (ii) non-teaching staff salary
- (iii) rent, management fees, rates & government rent
- (iv) teaching resources
- (v) staff training & professional development
- (vi) other expenses

